

**North East and  
Yorkshire (NEY)  
asylum process  
and health  
flowchart for  
contingency  
accommodation**

**Version 1:  
August 2021**



Public Health  
England



**Migration Yorkshire**  
*Strategic leadership, local support*



**North East  
Migration Partnership**



Home Office

# Notes

- This flowchart has been developed by the NEY Asylum Seeker and Health Oversight Group which has representation from the HO, SMPs, Mears, PHE, NHSEI, CCG, LA DPH, LA migration lead and health provider.
- The flowchart provides a template which can be adapted to suit local need and is intended to support stakeholders to ensure there is a clear process for communications around health and the use of contingency accommodation.
- It is recognised that some circumstances are beyond the control of organisations, however agencies have committed to following this flowchart (or a locally adapted one) to ensure the health needs of those seeking asylum are met.
- The flowchart will be regularly updated, the most up-to-date version will be available on the Y&H Public Health Network site [here](#).
- For general questions about the flowchart contact [cathie.railton@phe.gov.uk](mailto:cathie.railton@phe.gov.uk).

# Abbreviations

CCG	Clinical commissioning group
FRS	Fire & Rescue Service
HO	Home Office
NHSEI	NHS England & Improvement
LA	Local authority
PH	Public health
PHE HP	Public Health England Health Protection
SMP	Strategic migration partnership (Migration Yorkshire / North East Migration Partnership)
VCSE	Voluntary, community, social enterprise

## Flowchart for standing up contingency accommodation

**There should be a LA level rapid response plan in place which details roles and responsibilities across sectors. This should include local contacts for each organisation.**

**HO** leads on working with Mears senior managers, LA migration lead, SMP, CCG, Police and FRS to agree contingency accommodation site

Once site is agreed, **CCG** stand up/commission primary health provision (as per national NHSEI service specification [here](#)) and **Mears partnership manager and LA migration lead** work together to immediately inform local stakeholders

**Mears partnership manager and LA migration lead** work together to convene an operational meeting to agree plan for support / provision (this should include as appropriate the CCG, health provider, TB team, [PHE HP team](#), LA safeguarding adults lead, [VCSEs](#) and LA safeguarding children and 0-19 LA lead if children involved)

**Mears resident welfare manager** provides health provider with details of asylum seekers (including name, DOB, language spoken, known health needs) and they agree how any ongoing health needs will be met (e.g. access to appointments, prescribing, TB screening etc)  
**Health provider** arranges initial health assessments and COVID vaccinations

**LA migration lead/CCG/Migration Partnership** (to be agreed locally) co-ordinates regular multi agency operational meetings involving the primary health provider, VCSEs, Mears, SMPs and other relevant stakeholders to provide a forum to resolve any issues and to ensure roles and responsibilities are clear

## Flowchart for standing down contingency accommodation

A decision is taken between **HO/Mears** senior managers to stand down contingency accommodation site

**Mears partnership manager** ensures stakeholders are informed immediately, e.g. the CCG, health provider, TB team, [PHE HP team](#), LA safeguarding adults lead, [VCSEs](#), Police, FRS, LA PH and LA safeguarding children and 0-19 LA lead if children involved

**Mears resident welfare manager** provides the primary health provider (and others as needed e.g. TB team) who are working with asylum seekers forwarding addresses for those requiring continuity of care arrangements

**Health** providers arrange continuity of care for patients

Note: If possible patients should not be de-registered from GP practice once transferred as this will take place automatically once they register in new area. Also, important to ensure they have an active record to enable records to be added if they attend A&E or other health settings.

## Ongoing information flow once contingency accommodation set up

**Mears resident welfare manager** regularly provides the primary health provider with a list of new arrivals (name, DOB, language spoken, known health needs) as well as details of planned transfers. They will also provide health with forwarding addresses for those requiring continuity of care arrangements.



**Health providers** inform Mears resident welfare manager of any patients who will require continuity of care arrangements to be put into place if they are dispersed. This is to ensure that Mears can provide health with details of dispersal plans and new addresses so continuity of care can be planned.



**Health** arranges for continuity of care for those patients requiring it

Note: If possible patients should not be de-registered from GP practice once transferred as this will take place automatically once they register in new area. Also, important to ensure they have an active record to enable records to be added if they attend A&E or other health settings.

# Contacts

## **Mears senior managers**

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# Other contacts

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# LA and CCG contacts YH

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## LA and CCG contacts NE

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