A Newsletter for the L6-PHP Apprenticeship Programme in Yorkshire and Humber

Apprenticeships

15th June 2021 – Volume 1 – Issue 5

Roadmap to 2021 L6 PHP Apprenticeship Enrolment

June	July	August	September
: Identification/ Recruitment of Apprentices			SEPTEMBER
Filling and submis	sion of UoS application		21)
Processing o		ng of applications	Start date
	Callin	g Off Contracts	
UoS Informat	ion Events		

As September 27th 2021 draws closer, details of the roadmap to enrolment of our very first cohort of L6-PHP apprentices is getting clearer.

The <u>application form</u> for enrolment is ready. Have a go at completing the form, jot down your concerns or enquiries, then bring it along on the Employer Engagement Event on Friday 25th June.

Find below a brief on the key milestones on the roadmap;

- Identification/ recruitment of apprentices: Employers are advised to continue with the identification or recruitment of apprentices for the first cohort.
- 2. Filling and submission of application forms:
 - a. <u>Download the application form</u> and cascade to the relevant individuals to complete. (Do not hesitate to contact should you have any form of difficulties accessing the file)
 - b. Completed forms are to be sent to the email address on the application form.
- 3. **Processing of applications:** Submitted forms will be reviewed, initial assessments conducted, then conditional offers sent to suitable candidates.
- 4. Calling Off Contracts:
 - Acquaint yourself with <u>Salisbury's Contracting Process for Employers framework</u>. Jot down your concerns or enquiries, then bring it along on the Employer Engagement Event on Friday 25th June.
 - b. A key step in the process is requesting for your URN (order number) from Simon Dennis

Useful Links

<u>UoS Application Form for L6 PHP</u> Apprenticeship

L6 PHP Job Description example

Y&H PHP Apprenticeship Employer Forum

PHP Apprenticeship Video

Implementation Guidance

Apprenticeships funding rules for employers

Employing an apprentice`

EOI for Staff

(<u>simon.dennis@nhs.net</u>) at Salisbury Procurement Services.

- 5. **Engagement Events:** To support employers and potential apprentices through this process, a series of employer engagement events and information events has been scheduled. Find out more below in the upcoming events' section.
- 6. **Admission of Cohort:** The start date for admission of the first cohort is September 27th 2021.

Upcoming Events



For the specific topics that need addressing at the event, <u>an agenda</u> <u>setting survey</u> has been setup to inform the presenters of employer's burning concerns of employers.

<u>Click here</u> to complete the survey.

Background reading:

- The University of Sunderland Offer
- Contracting Process for Employers

Framework Guide

(Do not hesitate to contact should you have any form of difficulties accessing these files)



Online

University of Sunderland is hosting information events on three different dates to provide an overview of the degree apprenticeship programme.

<u>Click here</u> to secure your place at the event.



This July event is scheduled to discuss support for mentors and the management of tripartite meetings.

Further details for the event to follow.

FAQs

What is Sunderland's entry requirements?

- Level 2 English and Maths (grade C or above)
- 112 UCAS points or
 - 80 UCAS points and a case study highlighting experiential learning or
 - o Significant sector experience

Would Sunderland Uni interview apprentices before enrolment?

University of Sunderland will not be conducting formal interviews. The enrolment process involves an initial assessment in combination with the review of the submitted application forms.

Send any concerns/ queries to yhphworforce@phe.gov.uk

Yorkshire and Humber L6 PHP Apprenticeship Website

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