**Commentary Template**

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| **Title of piece of work** |  |
| **Timescale of project** |  |
| **Summary of competencies demonstrated** |  |
| **Context** (see guidance on what to include in this section)  |
| **Own role** (an overview of your role in relation to this piece of work) |
| **Aims & objectives of this piece of work****Aims:****Objectives:** |

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| **The main body of your commentary demonstrating: Acquisition of Knowledge; Understanding and Application for each of the competences claimed**(See guidance on what to include in this section) | **Highlight the indicators in this column** | **Refer to the evidence you are using to claim K’ & A’ here** |
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| **Key outcomes / results** |
| (See guidance on what to include in this section) |

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| **Reflections**  |
| (See guidance on what to include in this section) |

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| **List of evidence***Tips for numbering evidence**1.1* ***A*** *= Commentary 1, first piece of application evidence (Use K for all knowledge evidence)**Index chronologically. 1= first piece referred to in the commentary* *It is recommended that practitioners leave the numbering of their evidence until the commentary is at the final draft stage to allow changes to be made and avoid mixing up the order*Ev 1 Indicates evidence linked to 1st commentary |

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| ***No*** | ***Description of piece of evidence*** | ***Indicators*** | ***Date (highlight in green evidence that fulfils 3 year currency requirement)*** |
| Eg  |  |  |  |
| 1.1A | HNA Report.  | 2.2, 3.1,6.1 | June 2013 |
| 1.2K | Module outline Research methods, MSc.  | 2.2, 3.1 | January 2014 |
| 1.3K | MSc certificate. | 2.2,3.1,6.1,5.2 | January 2014 |
| 1.4A | Email with collaborative partner.  | 8.3  | May 2015 |

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| **References**  |